



MyEducation BC Pre-EOYR Checklist Strong Start 2017

School:	Date:
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1. Introduction

Reference Document: [MyEdBC – End of Year Reference Guide v5.pdf](#)

2. Student Movement

School View, Student Top Tab, SD73 PreTransition Field Set
Options>Mass Update or Options>Modify List

Pre-transition next year kindergarten students

Withdraw remaining students

Add end dates to Student Secondary/Former School Associations

Verification of Pre EOYR Completion and Setup confirmed ready for 2016/2017. Please note that some outstanding errors can stop the EOYR process for the entire province. Thank you for your attention to the details. Once you have completed all of the steps and checked all of the boxes on this sheet, submit a signed copy to Surinder Brar by June 20th.

Administrator Name: _____

Administrator Signature: _____