



Your screen will look

#### **Strong Start Facilitator - Training**

myed73.sd73.bc.ca

## 1. Logging in

- a. Open a browser (Firefox, Chrome, Safari, etc)
- b. Type: myed73.sd73.bc.ca in the URL Bar like this: like this:





2. To Login click on the MyEducation BC LOG in link. Your browser will open a new tab and will take you to this screen:

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Copyright ©	2003-2016 Follett Sch	ool Solutions. All rights reserved	d.								
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6. Set your security password reset question (only when you want to)

# Security Preferences Update

To enable self serve password recovery, please provide the following information

Primary email	@sd73.bc.ca DO NOT CHANGE THIS
Security question	▼
Security answer	
Confirm answer	
Cance	1

7. Once you have successfully logged in you have arrived at the home page of the software

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A E Perry StrongStart Centre 2017-2018 Your Name		Your Name 💌 🖲 Log Off
Pages Student Attendance		Set preferences
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Announcements		
Page Directory		
Welcome to MyEducation BC		
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appear here		
9 Click on your name (tan right hand	d aida of the coreon)	
8. Click on your name (top right hand	Set Preferences - Google Chrome	
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Help	Security question	What city did your father grow up in?
List Options	Security answer	Change your password
Records per page 35	Confirm answer	reset question
Show lower page controls	Password	Change Change your parsword
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С ок К Cancel	☑ OK K Cancel	



## 9. There are two Top Tabs

a.



- Top Tab
  - i. This allows you to see the students enrolled in your Strong Start. Here you can view:
    - 1. Student information (select the student, click on **Details** side Tab)
    - 2. Parent information (select the student, click the **Contacts** side Tab)

Attendance     Student List     Context:		То	go back to th	ne list of st	tudents.	double	click d	on the Stu	Ident	Top Tab.		
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		POS A	P Absent	Present
		POS A	P Absent	Present
	i. In the afternoo	n of each day the stror		Present

	POS	POS button.						
2.	Use the	> button to move to the next page of students						

3. When finished marking students present ( POS ), click



Questions & Answers:

- 1. What if student demographic information or parent information is incorrect? Have parents check in with the school secretary and fill out a new verification sheet.
- What if a student is not on my list to take attendance?
   Ensure that the student is registered at the Strong Start Centre. Has the parent filled in the registration form? Has the registration form been given to the school office? Question for the school office: Has the student been enrolled in the XAT--EL-001 course?
- 3. When I log in, I don't see my Strong Start centre. Contact the SD73 help desk and ask your account be "pointed" at \_\_\_\_\_ Strong Start Centre.
- 4. When I log in, I can see my Strong Start Centre, but I can't do attendance Contact the school office and ask to be added as a teacher to the XAT--EL-001 course.