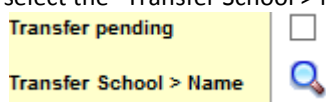


Implementation Date
February 11, 2015

High Level Scope
The February 11, 2015 Release consists of configuration changes to two baseline security roles to enable the use of the Transfer Student functionality.

Release Highlights		
Change Request Number	Function	Changes
156701	Configuration (MyEducation BC)	<ul style="list-style-type: none"> Modified the <i>District Support</i> and <i>Registrar</i> security roles, adding "Transfer students" permission on Student table. This provides access to the Transfer Student functionality described below. <p>To transfer a student from his/her current school to a new school, contact the current school and request that they tick the "Transfer pending" checkbox and select the "Transfer School > Name" on the Student Details screen.</p>  <p>By doing so, the current school is releasing the student so that the new school can complete the transfer via Student top tab > Options > Registration > Transfer Student. When a transfer is completed in this way, the student is withdrawn from their current school and admitted into the new school with the dates and reasons entered by the school conducting the transfer.</p> <p>To pull students from the sending school:</p> <ol style="list-style-type: none"> The sending (current) school logs on to School view. Click the Student tab. Search for and select the student. Click the Details side-tab. Click the 'Transfer pending' checkbox and select the student's new school at the Transfer School field on the student's detail page. The receiving school logs on to their School view. Click the Student tab. Click the Membership side-tab, and then click Enrollment. On the Options menu, click Registration, then Transfer Student. Select the student from the list of pending transfers. The system transfers the student to the destination school, creating a W (withdrawal) enrollment record for the transferring school and an E (entry) enrollment record for the destination school. Enter the Entry information. Click OK.