

## Student Course Selection - Online

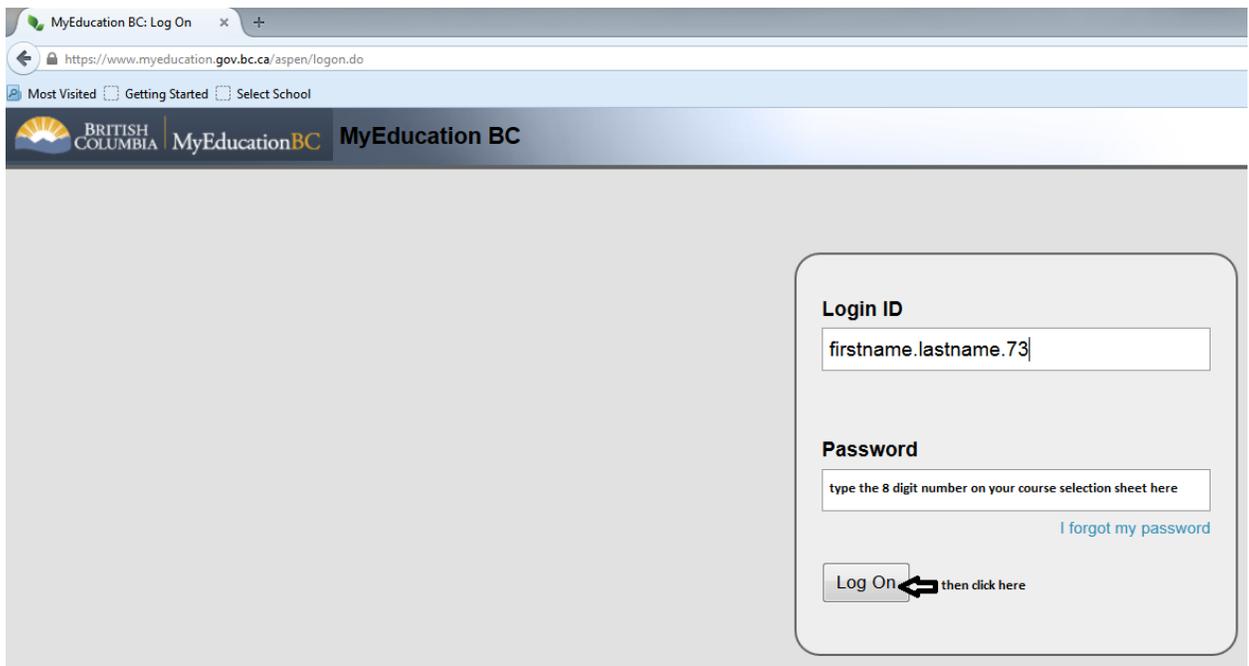
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1. Open a browser (firefox/chrome). Type myed73.sd73.bc.ca in the URL
2. When the page loads, click on the MyEducation Link:



3. It will take you to MyEducation BC.



Your username is: firstname.lastname.73

Your password is an 8 digit number provided to you by your counsellor

4. A new window will open asking you to change your password:

The screenshot shows a dialog box titled "Password Requirements" with a list of rules. A red error message box is overlaid on top, stating "Your password has expired. Please create a new one." with an "OK" button. Below the requirements, there are three input fields labeled "Current Password", "New Password", and "Confirm New Password". At the bottom are "OK" and "Cancel" buttons.

**Password Requirements**

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

**Current Password**

**New Password**

**Confirm New Password**

OK Cancel

5. Change your password:

The screenshot shows the same "Password Requirements" dialog box. The input fields are pre-filled with text: "8 digit number provided to you" for Current Password, "type your new password according to the rules above" for New Password, and "type it again" for Confirm New Password. The "OK" and "Cancel" buttons are at the bottom.

**Password Requirements**

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

**Current Password** 8 digit number provided to you

**New Password** type your new password according to the rules above

**Confirm New Password** type it again

OK Cancel

6. To enter the course selection area, click on **My Info** top tab, then **Requests** side tab  
 A new screen will display:

<< Exit entry mode

2015-2016 - Requests: 0 primary, 0 alternate - Scheduled: 0% - Credits: 0.0

**Instructions**

Attention: Next Year's Grade 10's

- Students entering grade 10 next year will be assigned the following required courses:
  - English 10
  - Socials Studies 10
  - Science 10
  - Physical Education 10
  - Mathematics 10
- Students must choose 3 electives

Students are required to have a complete timetable of 8 courses. Students should choose 8 primary requests and 2 alternate requests. Students should meet with the counselling department if academic accommodations are needed.

Review the graduation requirements as presented on the school's [Leading to Graduation Page](#) and in the pages section of MyEducation BC by logging into the [student portal](#).

Students should review their course selections and graduation credits with a counsellor as well as discuss these with your parents.

**Primary requests**

Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select.."/> Science		click on the select button to open a pop up of your choices for science		
<input type="button" value="Select.."/> English				
<input type="button" value="Select.."/> Mathematics				

**Notes for counselor**

Type notes that you want your counsellor to read about your course requests here

Click here when finished!

Make sure to:

- Read the directions carefully
- Click  to open a window that shows you your course option(s) for each of the departments
  - If the box is already checked with a grey checkmark → that means it is a required course
- Select all of your primary requests and your alternate requests
- If you need to tell your counsellor about something important to you with respect to course selection, type it in the **Notes to counsellor** box.
- When finished, click  to send your course requests to the office.