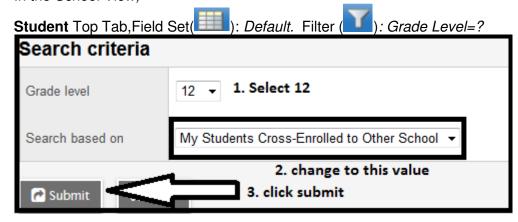


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Minimizing Active No Primary Students

In the School View,



This filter will give you the list of grade 12 students that have an OPEN Secondary School Association (SSA) with other schools.

I would recommend creating a spreadsheet for your school to track/handle these students:

Student Name	Secondary School	Courses	Strategy / Plan
X	@Kool	Planning 10	Speak to student and inform them that they need to finish this course to graduate.
Υ	SCIDES	None	Contact SCIDES to end SSA
Z	TLA	Physics 12	Speak to student to determine if they need Physics 12 for graduation and post-secondary education
Т	@Kool, SCIDEs	PE 10, Criminology 12	Speak to student to determine if they need PE 10 and Criminology 12 for graduation / post-secondary education

	Year	Grade	School > Name	SchoolCourse > CrsNo	MasterSchedule > Course	MasterSchedule > SecNo	CourseDesc	Final	Prov Exam	Blended	Credit	MasterSchedule > Teacher	TransDef > Nam
	2017	12	South Kamloops Secondary	MBI12	MBI12-004	004	BIOLOGY 12				4.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	MCH12	MCH12-002	002	CHEMISTRY 12				4.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	MEN12	MEN12-006	006	ENGLISH 12				0.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	MFDN-12	MFDN-12-004	004	FOODS AND NUTRITION 12				0.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	MGT	MGT001	001	GRADUATION TRANSITIONS		fis.		4.0		Quarterly - No Ca
	2017	12	@KOOL	MPE-10	MPE10-01	01	PHYSICAL EDUCATION 10	No N	Nark	Å	0.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	MPE-12	MPE12-003	003	PHYSICAL EDUCATION 12				0.0	-	Quarterly - No Ca
	2017	12	@KOOL	MPLAN10	MPLAN10-61	61	PLANNING 10				4.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	YED2A	YED2A-035	035	TEACHER ASSISTANT 12				4.0	,	Quarterly - No Ca
	2017	12	South Central Interior DE	YPSS-2B	YPSS-2B-01	01	CRIMINOLOGY 12 BAA	No Ma	rk ====	Ŷ	0.0		Quarterly - No Ca
	2017	12	South Kamloops Secondary	YVPA-2A	YVPA-2A-001	001	PHOTOGRAPHY 12		•		0.0		Quarterly - No Ca
•						III .							•



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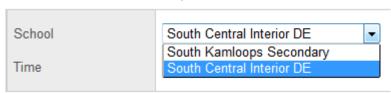
Minimizing Active No Primary Students

Finding the information:

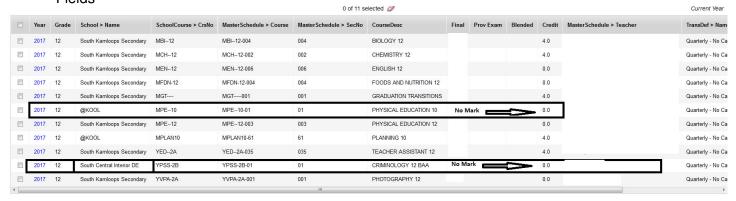
Secondary School's name: Click the cross enrollment icon ()

Courses: We recommend looking in both side tabs

1. Schedule Side Tab. Change the school to the student's secondary school and look at the schedule



2. **Transcript** Side Tab. Dictionary (): ALL. Filter (): Current Year, Field Set(): Default Fields



What to do when finished collating the information

	Issue	Strategy
1	Open SSA with no courses	Contact the secondary school and ask the secondary school to END Date the SSA for the list of students. You are NOT ALLOWED TO END DATE the SSA
2	Open SSA with completed courses	Contact the secondary school and ask the secondary school to END Date the SSA for the list of students. You are NOT ALLOWED TO END DATE the SSA
3	Open SSA with incomplete courses. Student doesn't intend to complete	Using the secondary school's processes, ask the student to contact the secondary school and ask to be withdrawn from the course(s) prior to the end of the school year. The primary school cannot do this for the student.
4	Open SSA with incomplete courses. Student intends on completing	Encourage student to complete the course(s) PRIOR to the end of the school year.

This should MINIMIZE the number of graduated students that will have an enrollment status of ACTIVE NO PRIMARY for school start up in September 2017.