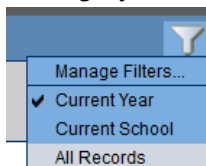
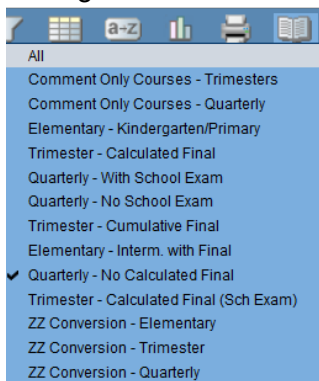


Removing Course Marks from Student Transcript

1. Click **Student** top tab
2. Find the student
3. Click **Transcript** side tab
4. Change your filter to all records.



5. Change the data dictionary to **ALL**



6. Find the course that you want to delete
7. Click on the box next to the course

<input type="checkbox"/> Year	Grade	School > Name	SchoolCourse > CrsNo	MasterSchedule > SecNo	CourseDesc
<input checked="" type="checkbox"/> 2015	09	Westsyde Secondary	MEN-09	01	ENGLISH LANGUAGE ARTS 9

8. Click **Options**, then **delete**

