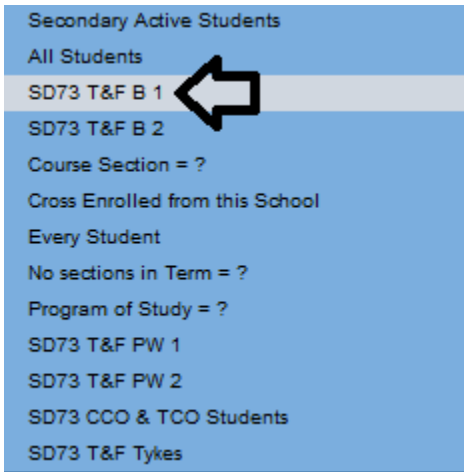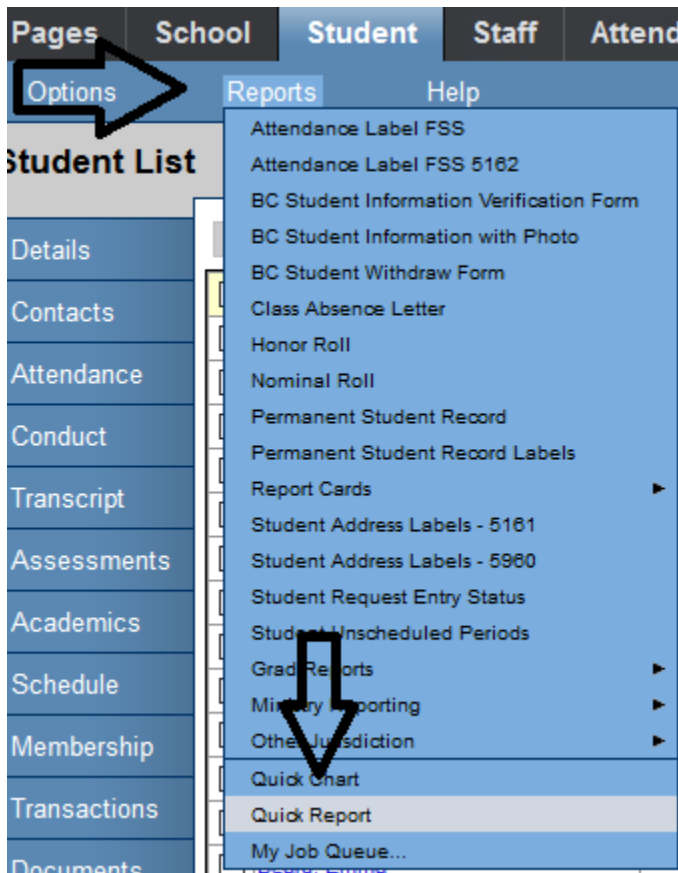School View – Student Top Tab – Filter choice of T&F level (eg. SD73 T&F B1)

Once the appropriate students are on the screen (eg. Only B1), next go to 'Reports' and 'Quick Report'

This brings up a pop up window.   Choose 'Saved Report' and find 'SD73 – T&F' and then click 'Finish'

Once this report has been printed, you now repeat the process using a different T&F filter (eg. SD73 – T&F – PW2).   Continue until all T&F age groups have been printed.   You will need to write the age group at the top of each printed page.