End of Year Rollover (EoYR)
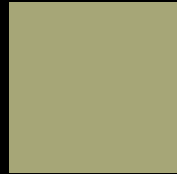
Grade 12 Students

2022-2023

Filter/Field Set

Filter: Grade Level =? (Grade 12)

Field Set: SD73 Pre-Transition

Reviewing Students

→   You can set up "all" your grade 12 students to graduate & then "undo" various students based upon

    →   For non-graduating students Consult the NON-Grad List from Trax

→   You can use modify list / mass update when doing this work

    →   Make sure that you SHOW SELECTED before mass updating

→   International program students – do not change their data. The program manages their own students. Contact Rosie Kirschner
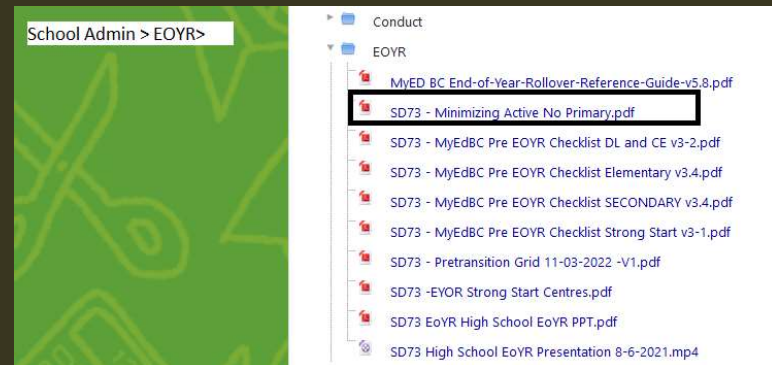
Graduating Seniors

→ For Students (Current & Pre-Reg) in grades K to 11, follow page 1 of: SD73 - Pretransition Grid 3-5-2023 v2-0.xlsx

→ For Students in grade 12, Follow page 2 of: SD73 - Pretransition Grid 3-5-2023 v2-0.xlsx

→ Each row in the spreadsheet has specific settings & things to check/do

Grade 12 Student Movement	Academic Track	NextSkl>Name	Pre-Transition Withdrawal Code (Reason)	Diploma Granted Date (Dip/SCCP Date)	Only one of these settings may be used			Grade sub level	Check Program of Study	Check for Inclusion for Grad Program Change
					Retain in Same Grade	Withdraw at EOY	To be Graduated			
Grade 12 student who is graduating.	Standard or FI-Standard or IB-Standard	BLANK	Graduated - Dogwood (2018 Program / Adult Grad) & Completion - Evergreen (SCCP)	30/06/2023 (for Adult Grad date requirements were met)	X	X	√	2018=BLANK, Adult Grad = AD, SCCP=BLANK	√	Adult Grad = Y, SCCP = Y

→ There are 7 different scenarios that describe student movement & their settings for MyED.

Active-no-primary

→ When a student is cross enrolled to another school (DL/CE) and the student has not completed the course

→ The software cannot withdraw (graduate) the student – the software "marks" this student as "still active" but without a primary (home school)

    → See scenario 3 on page 2.

→ Students can have the status of 'active no primary' for one (1) calendar year. If the student has not completed the course by June 2022, the home school can request the DL/CE (secondary) school become the primary school

→ If you have any students who have been 'active no primary' for the current school year – review – student needs to either finish before the end of June or the other school needs to pick them up – do not let them go through EOYR as Active no-Primary (4 students total in the district April 2021)

→ SD73 Source Document:

School Admin > EOYR>

- ▸ 🔵 Conduct
- ▾ 🔵 EOYR
  - 📕 MyED BC End-of-Year-Rollover-Reference-Guide-v5.8.pdf
  - 📕 **SD73 - Minimizing Active No Primary.pdf**
  - 📕 SD73 - MyEdBC Pre EOYR Checklist DL and CE v3-2.pdf
  - 📕 SD73 - MyEdBC Pre EOYR Checklist Elementary v3.4.pdf
  - 📕 SD73 - MyEdBC Pre EOYR Checklist SECONDARY v3.4.pdf
  - 📕 SD73 - MyEdBC Pre EOYR Checklist Strong Start v3-1.pdf
  - 📕 SD73 - Pretransition Grid 11-03-2022 -V1.pdf
  - 📕 SD73 -EYOR Strong Start Centres.pdf
  - 📕 SD73 EoYR High School EoYR PPT.pdf
  - 🎞 SD73 High School EoYR Presentation 8-6-2021.mp4

Other Tasks

→ PSRs (review Enrolment/Withdraw dates – must be one day apart, exit & entry grades)

→ School Programs – end dated?

→ Review transcripts – credits/ final marks / completion dates?

→ Submit TRAX (all 3 files) – We suggest weekly in May/June

   → Review non-grad lists

   → Fix TRAX errors

   → **Note: there is no more "course mark change form"**

Grades & TRAX

→ Final Marks entered by school

→ Siobhan/I will mass update course dates (Start Date / End Date / Completion Date)

 → Exception MWRK

June/Final Submission of Grades June-July	Transfer of marks is required by all schools.
	Final marks must be included for all courses completed on or before the end of June.
	Remember to include all courses completed via Distance Learning and Continuing Education.
	Ensure that addresses are current for Grade 12, Adult Graduation (AD), and School Completion Certificate Program students.
	June/Final Submission is important to ensure the final transcripts produced in July are complete and correct.
	Check your TVRs (Transcript Verification Reports). They will be updated overnight each day until at least July 16th. This allows schools to confirm that final marks for individual Grade 12 students have been submitted as expected.

Build View Stuff - VP

→ 1. Final Scenario – Labeled with "FINAL"

→ 2. We can schedule your LAC blocks...just need to ask

→ 3. We can schedule your TRNV/PV/MWRK

→ 4. Scheduling Report > BC Master Schedule

→ Workspace TT > Schedules > Filter: Low Incidence & Inclusion =N
How to fix:
https://sd73kamloopsthompson-
my.sharepoint.com/:w:/g/personal/bepp_exc_sd73_bc_ca/ETyzGO_xFz1PsnTM-
aIlnB4BgzUq7yFBQEzMRV9HPXkXJg?e=WhHNmh

Source Documents

→ Fujitsu Documents:
http://myed73.sd73.bc.ca/pluginfile.php/38/mod_folder/content/0/EOYR/MyED%20BC%20End-of-Year-Rollover-Reference-Guide-v5.8.pdf?forcedownload=1

→ Minimizing Active No Primary:
http://myed73.sd73.bc.ca/pluginfile.php/38/mod_folder/content/0/EOYR/SD73%20-%20Minimizing%20Active%20No%20Primary.pdf?forcedownload=1

→ Inclusions:

→ https://docs.google.com/presentation/d/1N1q4veNq45V_cKxefE6dRWYiTx3c1CC11wzrWrYQS90/edit?usp=sharing