



**MyEducation BC Pre-EOYR Checklist Strong Start 2022**

School: \_\_\_\_\_

Date: \_\_\_\_\_

**1. Introduction**

Reference Document: MyEdBC – End of Year Reference Guide v5.3 pdf

**2. Student Movement (page 4 to 9)**

School View, Student Top Tab, SD73 PreTransition Field Set  
Options>Mass Update or Options>Modify List

- Pre-transition next year kindergarten students
  - NextSkI>Name = Next School Name

**The remaining tasks will be completed by the MyED Team on your behalf**

Verification of Pre-EOYR Completion and Setup confirmed ready for 2022/2023.

Please note that some outstanding errors can stop the EOYR process for the entire province. Thank you for your attention to the details.

**Once you have completed all of the steps and checked all of the boxes on this sheet, submit a signed copy to Jake Schmidt by June 20<sup>th</sup>.**

Administrator Name: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_