



School District No. 73 (Kamloops/Thompson)



MyEducationBC

---

# **CSISC October 30, 2015 Attendance Workshop**

**Surinder Brar – Kamloops/Thompson SD73**

**Brad Epp – Kamloops/Thompson SD73**



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## **Introduction – Implementation Team Kamloops/Thompson SD#73**

Surinder Brar, District Principal - Information Management

Carla Granberg, Application Manager/Data Analyst

Brad Epp, District Resource Teacher - SIS

Siobhan Lane, District Resource Teacher - SIS

Maria Salituro, Secretary Trainer - SIS



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

1. Introduction
2. Conversion Timelines
3. High School Setup (screen shot), Issues, Processes
4. K-12 and 5-12 School Setup (screen shots)
5. Elementary Setup (screen shot), Issues, Processes, now new processes
6. StrongStart Setup (screen shot), timelines, issues, training
7. Daily Office vs Class Office Side Tab
8. Reports
9. StrongStart Setup (screen shot), timelines, issues, training
10. TTOCs – setup, issues (FOIPPA, training, software, 2<sup>nd</sup> startup)
11. Q & A



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Conversion Timelines

### Wave 1

- **Secondary schools go live Sept 2014** and implement additional features during 2014-2015 (includes @KOOL, TREC, CE, Brock (7-9), Beattie (K-12) and Logan Lake Secondary 5-12)

### Wave 2

- **Elementary schools go live Sept 2015** and implement additional features during 2015-2016 (includes Strong Start Centers)



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## School Setup: Processes, Issues

Grades 8—12, K-12, 5-12 **Details** (do attendance by period and/or AM & PM)

The screenshot shows the 'School Setup' interface for 'South Kamloops Secondary 2015-2016'. The top navigation bar includes 'Pages', 'School', 'Student', 'Staff', 'Attendance', 'Conduct', 'Grades', 'Assessment', 'Schedule', 'Global', 'Tools', and 'Admin'. The 'School' page is active, showing 'Options', 'Reports', and 'Help' sub-menus. The main content area is titled 'School Setup :: South Kamloops Secondary' and features a 'Setup' sidebar with 'Details' and 'Preferences' tabs. The 'Details' tab is selected, showing a form with the following fields:

<b>Follett customer ID</b>	<input type="text"/>	<b>Phone 1</b>	<input type="text"/>
<b>School Identifier</b>	<input type="text" value="0"/>	<b>Phone 2</b>	<input type="text"/>
<b>Name *</b>	<input type="text" value="South Kamloops Secondary"/>	<b>Fax Number</b>	<input type="text"/>
<b>Type</b>	<input type="text" value="Standard"/>	<b>Principal</b>	<input type="text"/>
<b>School level</b>	<input type="text" value="Secondary"/>	<b>Vice Principal 1</b>	<input type="text"/>
<b>Start grade</b>	<input type="text" value="7"/>	<b>Vice Principal 2</b>	<input type="text"/>
<b>Number of grades</b>	<input type="text" value="9"/>	<b>Vice Principal 3</b>	<input type="text"/>
<b>Build Year Context &gt; School year</b>	<input type="text" value="2016"/>	<b>Is inactive?</b>	<input type="checkbox"/>
<b>Default Transcript Definition &gt; Name</b>	<input type="text" value="Quarterly - No Calculated Final"/>	<b>Is archive?</b>	<input type="checkbox"/>
<b>School Sub Type</b>	<input type="text" value="Regular Day School"/>	<b>Class to Daily Attendance Procedure?</b>	<input checked="" type="checkbox"/>



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## K-6 or K-7 Details (Schools that do AM/PM attendance only)

BRITISH COLUMBIA MyEducationBC Barriere Elementary 2015-2016 Change View Select School Set Preferences Log Off  
School View

Pages School Student Staff Attendance Conduct Grades Assessment Schedule Global Tools Admin  
Options Reports Help

School Setup :: Barriere Elementary Navigation icons

Save Cancel BC Default Template

Setup  
Details  
Preferences

General Address

Guided Tasks

Follett customer ID	<input type="text"/>	Phone 1	<input type="text"/>
School Identifier	<input type="text"/>	Phone 2	<input type="text"/>
Name *	Barriere Elementary	Fax Number	<input type="text"/>
Type	Standard	Principal	<input type="text"/>
School level	Elementary	Vice Principal 1	<input type="text"/>
Start grade	0	Vice Principal 2	<input type="text"/>
Number of grades	10	Vice Principal 3	<input type="text"/>
Build Year Context > School year	2016 <input type="button" value="Q"/> <input type="button" value="X"/>	Is inactive?	<input type="checkbox"/>
Default Transcript Definition > Name	Elementary - Interm. with Final <input type="button" value="Q"/> <input type="button" value="X"/>	Is archive?	<input type="checkbox"/>
School Sub Type	Regular Day School	Class to Daily Attendance Procedure?	<input type="checkbox"/>



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Grade 7-9, 8-12 Preferences

Setup  
Details  
Preferences  
Guided Tasks  
Schedules  
Calendars  
Events  
Lockers  
Membership  
Journals  
Cashier's Office  
Ed. Plans  
Grid Codes  
Groups  
Notifications

Save Cancel

Category: Daily Attendance

**Daily Attendance**

Classroom input type: Homeroom

Classroom input period: 1

**Second Daily Attendance**

Second daily attendance:

All portion absent: 1

Classroom input type: Period

Classroom input period: 1

**General Settings**

Attendance history cutoff: 90

Daily attendance for past dates:

Previous day limit: 10

Show daily side tab in Staff view:

Saturday attendance:

Sunday attendance:

**School Classroom Input Buttons**

Number of buttons: 3

Button	Code	Popup
Button 1	A	<input checked="" type="checkbox"/>
Button 2	L	<input checked="" type="checkbox"/>
Button 3	D	<input checked="" type="checkbox"/>
Button 4		<input type="checkbox"/>
Button 5		<input type="checkbox"/>

**Office Input Buttons**

Number of buttons: 3

Button	Code	Popup
Button 1	A	<input checked="" type="checkbox"/>
Button 2	L	<input checked="" type="checkbox"/>
Button 3	D	<input checked="" type="checkbox"/>
Button 4		<input type="checkbox"/>
Button 5		<input type="checkbox"/>

**Staff Classroom Input Buttons**

Number of buttons: 2

Button	Code	Popup
Button 1	A	<input type="checkbox"/>
Button 2	L	<input type="checkbox"/>
Button 3		<input type="checkbox"/>
Button 4		<input type="checkbox"/>
Button 5		<input type="checkbox"/>

Save Cancel



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Grade K-12, 5-12 Preferences

MyEducationBC School | MyEducationBC SD73

https://www.myeducation.gov.bc.ca/open/schoolPreferences.do?navKey=schoolLdList.pref

Save Cancel

Setup  
Details  
Preferences  
Guided Tasks  
Schedules  
Calendars  
Events  
Lockers  
Membership  
Journals  
Cashier's Office  
Ed. Plans  
Old Codes  
Groups  
Notifications

Category: Daily Attendance

**Daily Attendance**

Classroom input type: Period  
Classroom input period: am

**Second Daily Attendance**

Second daily attendance:   
AM portion absent: 0.5  
Classroom input type: Period  
Classroom input period: pm

**General Settings**

Attendance history cutoff: 90  
Daily attendance for past dates:   
Previous day limit: 10  
Show daily side tab in Staff view:   
Saturday attendance:   
Sunday attendance:

**School Classroom Input Buttons**

Number of buttons: 3

Code	Popup
Button 1: A	<input checked="" type="checkbox"/>
Button 2: L	<input checked="" type="checkbox"/>
Button 3: D	<input checked="" type="checkbox"/>
Button 4:	<input type="checkbox"/>
Button 5:	<input type="checkbox"/>

**Office Input Buttons**

Number of buttons: 3

Code	Popup
Button 1: A	<input checked="" type="checkbox"/>
Button 2: L	<input checked="" type="checkbox"/>
Button 3: D	<input checked="" type="checkbox"/>
Button 4:	<input type="checkbox"/>
Button 5:	<input type="checkbox"/>

**Staff Classroom Input Buttons**

Number of buttons: 2

Code	Popup
Button 1: A	<input type="checkbox"/>
Button 2: L	<input type="checkbox"/>
Button 3:	<input type="checkbox"/>
Button 4:	<input type="checkbox"/>
Button 5:	<input type="checkbox"/>

Save Cancel





# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## K-6, K-7 Elementary Schools

The screenshot shows the 'Daily Attendance' configuration page in the MyEducationBC system. The page is divided into several sections for configuring attendance settings.

**Left Sidebar:** Setup, Details, Preferences, Guided Tasks, Schedules, Calendars, Events, Lockers, Membership, Journals, Cashier's Office, Ed. Plans, Old Codes, Groups, Notifications.

**Main Content Area:**

- Daily Attendance:**
  - Classroom input type: Period
  - Classroom input period: AM
  - Second Daily Attendance:
    - Second daily attendance:
    - AM portion absent: 5
  - Classroom input type: Period
  - Classroom input period: PM
  - General Settings:
    - Attendance history cutoff: 90
    - Daily attendance for past dates:
    - Previous day limit: 10
    - Show daily side tab in Staff view:
    - Saturday attendance:
    - Sunday attendance:
  - School Classroom Input Buttons:
    - Number of buttons: 3
    - Buttons 1-5 with codes (A, L, D) and checkboxes.
- Office Input Buttons:**
  - Number of buttons: 3
  - Buttons 1-5 with codes (A, L, D) and checkboxes.
- Staff Classroom Input Buttons:**
  - Number of buttons: 2
  - Buttons 1-2 with codes (A, L) and checkboxes.

Buttons at the bottom: Save, Cancel



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Class Attendance Preferences (ALL SCHOOLS)

o :: **Barriere Elementary**

Save Cancel Category: Class Attendance

Post mode Post  
Allow date change No Post  
Positive attendance Post  
Track class attendance by period Post Once

Negative Attendance Input Buttons

Number of buttons 2

	<u>Code</u>	<u>Popup</u>
Button 1	A	<input type="checkbox"/>
Button 2	L	<input type="checkbox"/>
Button 3		<input type="checkbox"/>
Button 4		<input type="checkbox"/>
Button 5		<input type="checkbox"/>



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## District Standards:

- Post Once at elementary – schools need to set a standard time for when attendance needs to be posted by for safe arrival programs
- Multiple Post at Secondary done during each period.
- Teachers only put in absent / late ; office puts in long term absences, makes adjustments and puts in reasons. Office takes care of attendance phoned in, teams etc.



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Daily Office vs Class Office Side Tab

### Daily Office

Used for full day / multi-day absences. Office needs to enter absence and reasons and then go to class office to **push it out** for teachers to see (student shows as absent in staff view once it is pushed out)



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Daily Side Tab

The screenshot shows the MyEducationBC Attendance system interface. The top navigation bar includes tabs for Pages, School, Student, Staff, Attendance (selected), Conduct, Grades, Assessment, Schedule, Global, Tools, and Admin. Below the navigation bar, there are options for Reports and Help, and a search bar labeled 'Search on Name'. The main content area is titled 'Daily Attendance Office Input'. It features a sidebar with navigation options: Daily Office Details (selected), Daily Roster, Daily Batch, Daily History, Daily Summary, Class Office, Class Trends, Class History, Staff Roster, Staff History, and Staff Covers. The main area contains a form with fields for NameID, Code (set to 'A'), and Show Popup, along with Add and Multi-Add buttons. Below the form, it shows '0 of 0 selected' and a date selector set to 25/10/2015. A table with the following columns is displayed: Student > Name, Student > Usual Name, Student > Pupil #, Student > Quick Status, Student > Grade, Code, Reason, PcntAbs, Time, and Quick Change. The table currently shows 'No matching records'.



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Daily Office Multi-Add

Used for teams/groups that are absent for 1 or more days.

A screenshot of a web browser window displaying the "Multi-Add Attendance" application. The browser title is "Multi-Add Attendance - Mozilla Firefox" and the address bar shows the URL: "https://www.myeducation.gov.bc.ca/aspnet/dailyOfficeMultiAdd.do?date=27/10/2015&attendanceMode=1&code=0&rat=AbsCode\_0&deploymentId=aspnet". The interface is divided into several sections. At the top, there are two tabs: "Students" and "Duplicate Records". Under "Students", there are radio buttons for "Section", "Homeroom", "Query", "Snapshot", and "Selection". Under "Duplicate Records", there are radio buttons for "Skip" (which is selected) and "Replace". Below these tabs, it says "Selected students: 0". The main form area has a yellow background and contains several fields: "Start date" (27/10/2015), "End date" (30/10/2015), "Portion" (1.0000), "Absent?" (checked), "Late?" (unchecked), "Dismissed?" (unchecked), "Excused?" (unchecked), "Other codes" (a dropdown menu), "Reason" (a text input field with a search icon), and "Comment" (a large text area). At the bottom of the form, there are "Save" and "Cancel" buttons.



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Class Office

Daily attendance will appear in daily code & needs to be pushed out

Single class (AM, PM, or block “C”) is entered directly into the cell (both absent & late) with a reason (from the office)

Teacher attendance will appear in the appropriate cell

Each night in the high schools, the class to daily procedure will calculate a daily code based upon the period attendance

Note: the off time table blocks are counted in the calculation of the daily code



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Class Office

BRITISH COLUMBIA MyEducationBC 2015-2016

Change View Select School Set Preferences Log Off

Pages School Student Staff Attendance Conduct Grades Assessment Schedule Global Tools Admin

Options Reports Help Search on Name

### Class Attendance Office Input

0 of 90 selected Date: 26/10/2015

Grade	Daily Code	1	2	3	4	5
09	A (Illness)	--	--	A	--	--
09	--	L	--	--	--	--
08	--	--	A	--	--	--
07	--	L	--	--	--	--
09	--	A	--	--	--	--
08	--	AL	--	--	--	--
08	--	A	--	--	--	--
08	--	--	A	--	--	--
07	--	A	--	--	--	--
08	A/E (Parent Excused)	A	--	--	--	--
08	--	A	--	--	--	--
09	--	A	--	A	--	--
09	--	A	--	--	--	--
08	--	A	--	--	--	--
09	--	A	--	--	--	--
09	--	L	--	--	--	--
08	--	--	--	A	--	--
07	--	L	--	--	--	--
07	--	A	A	--	--	--
09	--	A	--	--	--	--
09	A (Illness)	--	A	A	--	--
07	--	A	--	--	--	--
07	--	A	A	A	--	--





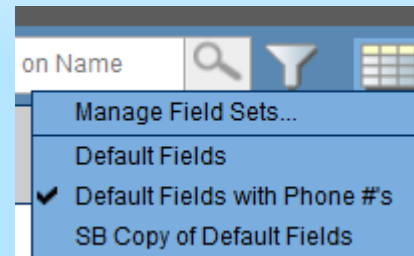
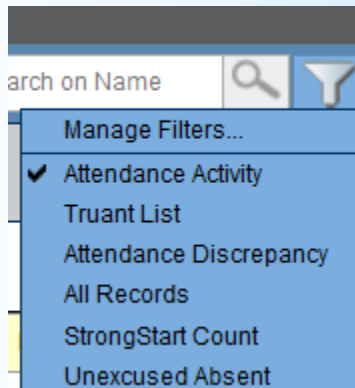
# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Filters / Field Sets in Class Office





# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Reports

**Principal's Attendance** – Only available under the daily office side tab. Not useful for high schools because it doesn't count class absences/lates.



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

## CSISC October 30, 2015 Attendance Workshop

MyEducation BC: Principal's Attendance - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://www.myeducation.gov.bc.ca/aspen/runTool.do?oid=RPT00000001dHP&toolClass=com.follett.fsc.core.k12.beans.Report&deploymentId=aspen

### Principal's Attendance

<b>School</b>	Barriere Elementary					
<b>Start date</b>	01/10/2015					
<b>End date</b>	29/10/2015					
<b>Students to include</b>	All					
<b>Search value</b>	<input type="text"/>					
<b>Criteria</b>	<u>Code</u>	<u>Reasons</u>	<u>Operator</u>	<u>Value</u>	<u>Exclude excused</u>	<u>Connector</u>
	Absences			0.0	<input type="checkbox"/>	And
	Tardies			0.0	<input type="checkbox"/>	And
	Dismissals			0.0	<input type="checkbox"/>	And
				0.0	<input type="checkbox"/>	And
				0.0	<input type="checkbox"/>	And
				0.0	<input type="checkbox"/>	And
				0.0	<input type="checkbox"/>	And
<b>Sort results by</b>	Name					
<b>Group results by</b>						
<b>Format</b>	Adobe Acrobat (PDF)					

Run Cancel



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

**Attendance Classroom Input** – a class roster with a grid.  
Good for conversion days, TTOCs & Strong Start  
Facilitators who do not have access to MyEducation BC.

A screenshot of a web browser window displaying the "Attendance Classroom Input" application. The browser title is "MyEducation BC: Attendance Classroom Input - Mozilla Firefox". The address bar shows the URL: "https://www.myeducation.gov.bc.ca/aspen/runTool.do?oid=RPT00000001dG4&toolClass=com.follett.fsc.core.k12.beans.Report&deployme". The application interface has a header "Attendance Classroom Input" and a form with the following fields:

- School: Barriere Elementary
- Week of: 29/10/2015 (with a calendar icon)
- Sections to include: All (dropdown menu)
- Search value: (empty text input field)
- Format: Adobe Acrobat (PDF) (dropdown menu)

At the bottom of the form are two buttons: "Run" and "Cancel".



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Class office – Post verification report

MyEducation BC: Class Attendance Post Verification - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://www.myeducation.gov.bc.ca/aspen/runTool.do?oid=RPT00000001dER&toolClass=com.follett.fsc.core.k12.beans.Report&deploymer

### Class Attendance Post Verification

Date	29/10/2015
Select period	
Show non-posts only	<input checked="" type="checkbox"/>
Sort results by	Name ▾
Ascending order	<input checked="" type="checkbox"/>
Format	Adobe Acrobat (PDF) ▾

Run Cancel



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## BC Class Student List

(also available in Staff View,  
Gradebook Top Tab)

The screenshot shows a web browser window titled "MyEducation BC: BC Class Student List - Mozilla Firefox". The address bar contains the URL: "https://www.myeducation.gov.bc.ca/asp/en/runTool.do?oid=RPT000000TS00b&toolClass=com.follett.fsc.core.k12.beans.Report&deploymer". The main content area is titled "BC Class Student List" and contains a form with the following fields:

- School: Barriere Elementary
- Column One Label:
- Column Two Label:
- Column Three Label:
- Column Four Label:
- Column Five Label:
- Column Six Label:
- Column Seven Label:
- Column Eight Label:
- Column Nine Label:
- Column Ten Label:
- Sections to include: All (dropdown menu)
- Search value:
- Include study sections:



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Class Trends

Class Trends :: 2015-2016 - MVA-08ART-005 - ART 8

Post    Enable Attendance Buttons    28 records    Attendance for: 29/10/2015

Name	Oct																												Totals																							
	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	A	T	D	O																															
																		A-E	A-E									2	0	0	0																					
																															0	0	0	0																		
									A																						3	0	0	0																		
										A																						0	0	0	0																	
																																	0	0	0	0																
																																	1	0	0	0																
																																		1	0	0	0															
																																			0	0	0	0														
																																				2	0	0	0													
																																					0	0	0	0												
																																					0	0	0	0												
																																					1	0	0	0												
																																					0	0	0	0												
																																						0	0	0	0											
																																							0	0	0	0										
																																							2	0	0	0										
																																								0	0	0	0									
																																									0	0	0	0								
																																									0	0	0	0								
																																										0	0	0	0							
																																											0	0	0	0						
																																												0	0	0	0					
																																													0	0	0	0				
																																														0	0	0	0			
																																															0	0	0	0		
																																																	0	0	0	0



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## Individual Student Summary

Student Top Tab, Attendance Side Tab, class attendance sub side tab. Build a saved report:

Student Class Attendance List - Current Year

Student > Name	Date	Period	Master > Description	Code
	28/10/2015	3	ENGLISH 11	A-E
	21/09/2015	3	ENGLISH 11	A-E
	28/10/2015	4	FOUNDATIONS OF MATHEMATICS 11	A-E
	20/10/2015	1	FOUNDATIONS OF MATHEMATICS 11	L
	14/10/2015	1	FOUNDATIONS OF MATHEMATICS 11	L
	21/09/2015	4	FOUNDATIONS OF MATHEMATICS 11	A-E
	14/09/2015	1	FOUNDATIONS OF MATHEMATICS 11	L
	28/10/2015	6	GRADUATION TRANSITIONS	A-E
	21/09/2015	6	GRADUATION TRANSITIONS	A-E
	29/10/2015	1	SOCIAL STUDIES 11	A
	28/10/2015	2	SOCIAL STUDIES 11	A-E
	22/10/2015	1	SOCIAL STUDIES 11	L
	29/09/2015	1	SOCIAL STUDIES 11	L
	21/09/2015	2	SOCIAL STUDIES 11	A-E
	16/09/2015	1	SOCIAL STUDIES 11	A
	11/09/2015	4	SOCIAL STUDIES 11	A
	28/10/2015	6	DAILY PHYSICAL ACTIVITY 12	A-E
	28/10/2015	1	ENGLISH LANGUAGE DEVELOPMENT 10A	A-E
	05/10/2015	4	ENGLISH LANGUAGE DEVELOPMENT 10A	L
	30/09/2015	3	ENGLISH LANGUAGE DEVELOPMENT 10A	L
	28/09/2015	1	ENGLISH LANGUAGE DEVELOPMENT 10A	L
	21/09/2015	1	ENGLISH LANGUAGE DEVELOPMENT 10A	A-E
	11/09/2015	3	ENGLISH LANGUAGE DEVELOPMENT 10A	A

Report Summary

Totals	Master > Description: DAILY PHYSICAL ACTIVITY 12	1
	Master > Description: ENGLISH 11	2
	Master > Description: ENGLISH LANGUAGE DEVELOPMENT 10A	6
	Master > Description: FOUNDATIONS OF MATHEMATICS 11	5
	Master > Description: GRADUATION TRANSITIONS	2
	Master > Description: SOCIAL STUDIES 11	7
Student > Name		23





# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## StrongStart Setup

The screenshot shows the 'StrongStart Setup' interface for 'Daily Attendance' in the MyEducationBC system. The interface is divided into several sections for configuring attendance settings.

**Left Sidebar:** A navigation menu with options: Setup, Details, Preferences, Guided Tasks, Schedules, Calendars, Events, Lockers, Membership, Journals, Cashier's Office, Ed. Plans, Grid Codes, Groups, and Notifications.

**Main Content Area:**

- Daily Attendance:** Includes 'Classroom input type' (Period), 'Classroom input period' (1), 'Second Daily Attendance' (checkbox), 'AM portion absent' (1), 'Classroom input type' (Period), and 'Classroom input period' (1).
- General Settings:** Includes 'Attendance history cutoff' (90), 'Daily attendance for past dates' (checkbox), 'Previous day limit' (10), 'Show daily side tab in Staff view' (checkbox), 'Saturday attendance' (checkbox), and 'Sunday attendance' (checkbox).
- School Classroom Input Buttons:** 'Number of buttons' (3). A table with columns 'Code', 'Popup', and 'Button 1-5'. Buttons 1, 2, and 3 are checked for popup.
- Office Input Buttons:** 'Number of buttons' (3). A table with columns 'Code', 'Popup', and 'Button 1-5'. Buttons 1, 2, and 3 are checked for popup.
- Staff Classroom Input Buttons:** 'Number of buttons' (2). A table with columns 'Code', 'Popup', and 'Button 1-5'. All buttons are unchecked for popup.

Buttons at the bottom: Save, Cancel.



# School District No. 73 (Kamloops/Thompson)



MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

## TTOCs and Attendance

- setup
- FOIPPA
- training
- software issues
- 2<sup>nd</sup> startup



# School District No. 73 (Kamloops/Thompson)



BRITISH  
COLUMBIA

MyEducationBC

CSISC October 30, 2015  
Attendance Workshop

# QUESTIONS??