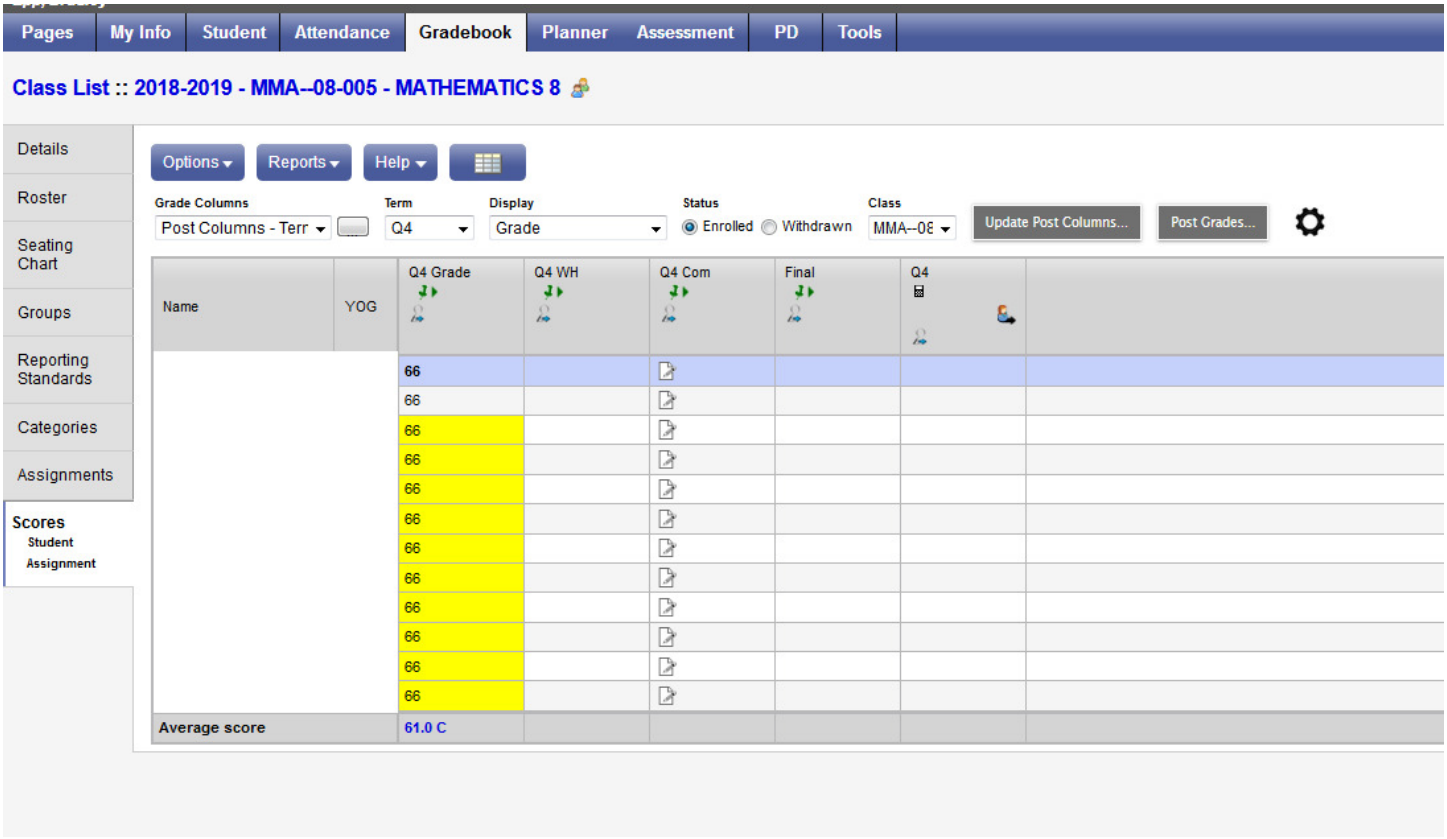
Entering Report Card Data in MyEducation BC

When entering report card data in MyEducation BC (Post Columns – Term), you will notice the cell (or cells) turn yellow when you enter data. This momentary colour change is intended to show you that the data is actively being saved by the application.



Things to do and things to avoid:

1. Watch for the cells to turn yellow and then return to their former colour (not yellow). This means the data has been saved.

2. If the cells turn yellow and stay yellow, do not ignore this. This means there is an issue with your computer connecting to the internet (and therefore MyEducationBC). Do not continue entering data, the problem will not fix itself (go away). Ignoring the problem may result in the data not being saved.
    a. Instead, log out of MyEducation BC, log back in and try again.
    b. If the problem persists, then report the issue to Brad/Siobhan/IT Service Desk.

3. If you use the fill down "Control + D" command, then pause and make sure that all of the cells have turned yellow then return to their former colour (not yellow). With larger classes you may need to scroll down to confirm this.

4. ***Do not navigate (click) away from or close this screen until it has finished saving (all yellow has returned to former colour). Otherwise the entered data may not be saved.***