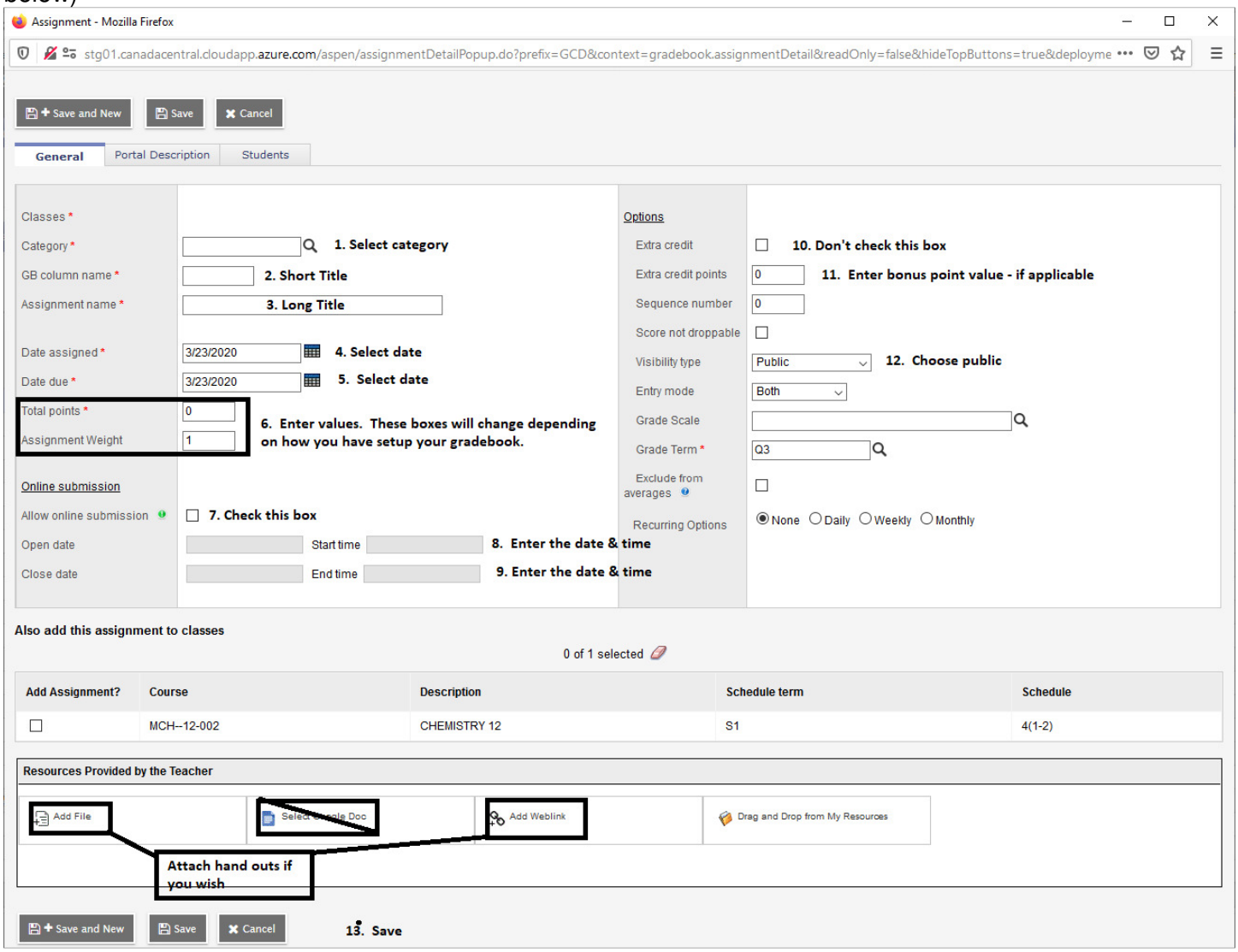
Student Sumbission of Work for Assessment

Assumption #1: Teacher has already configured their gradebook for assignment entry.

Assumption #2: Students at your school have accounts for MyEducation BC

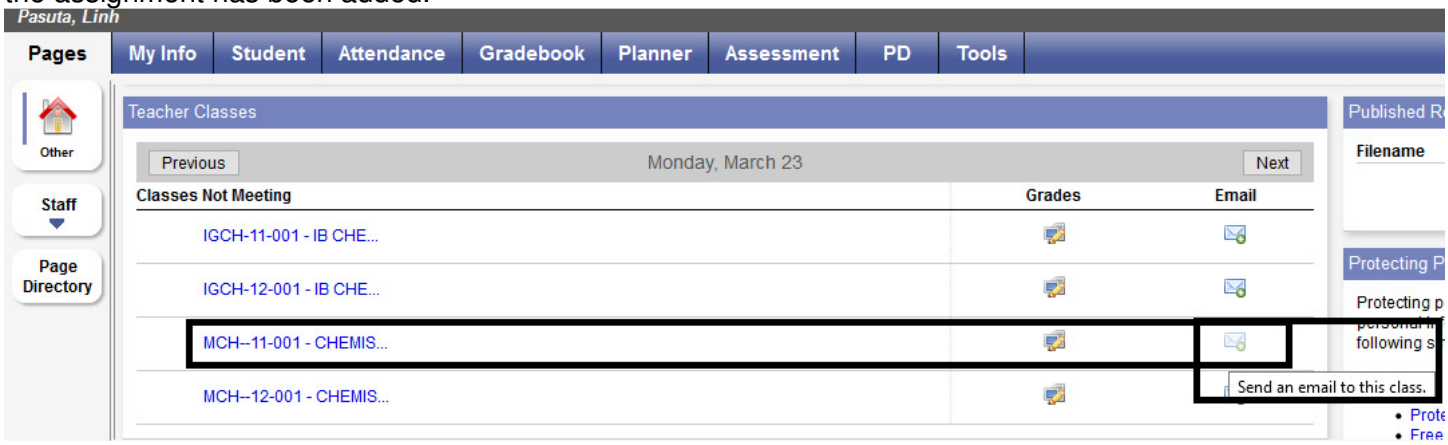
Part 1 – Teacher Enters Assignment in Gradebook

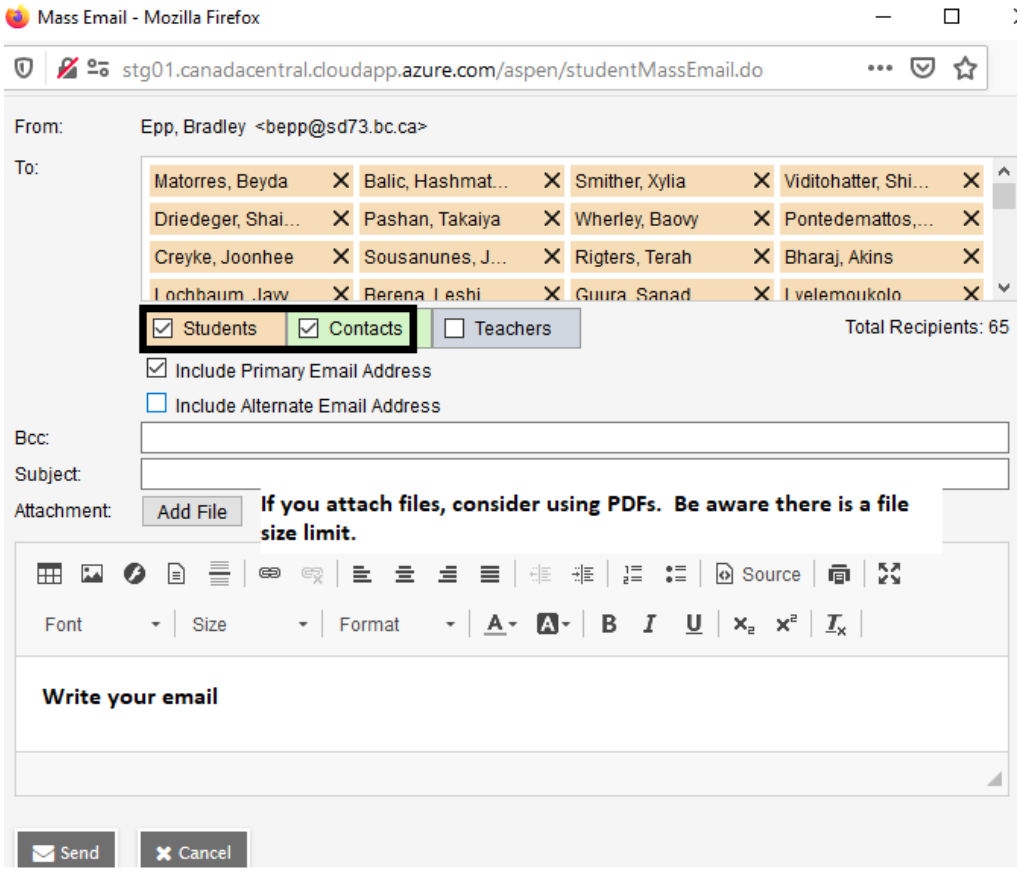
Step 1. Add the assignment and configure the assignment for online submission (see #7, #8, #9 in the graphic below)



Student Sumbission of Work for Assessment

Step 2. Email Students (their student zimbra) and parents (the email address on file in MyEducation BC) that the assignment has been added.

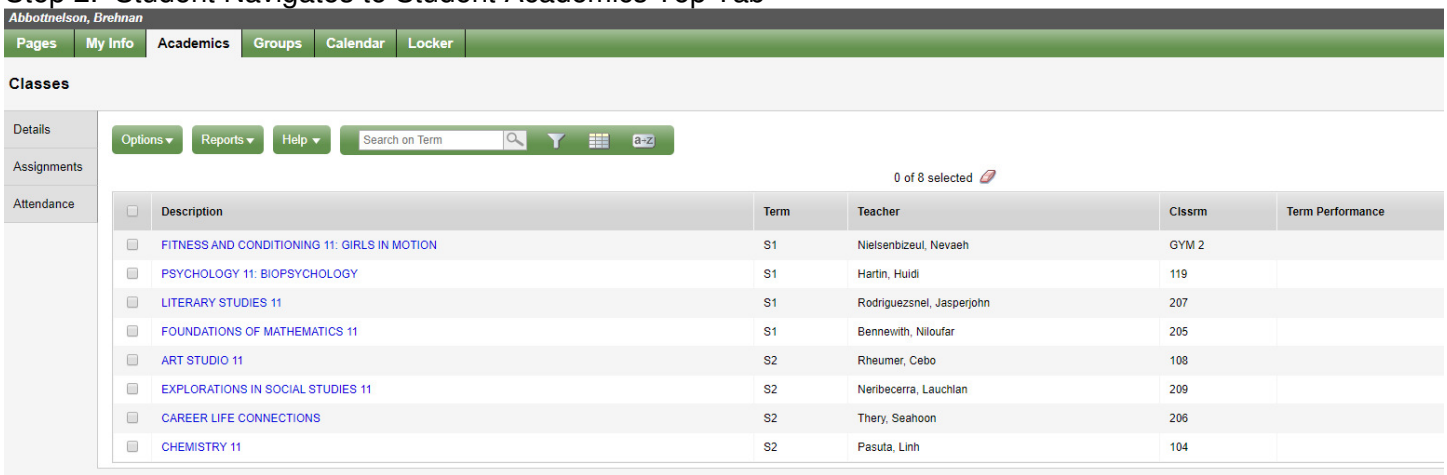




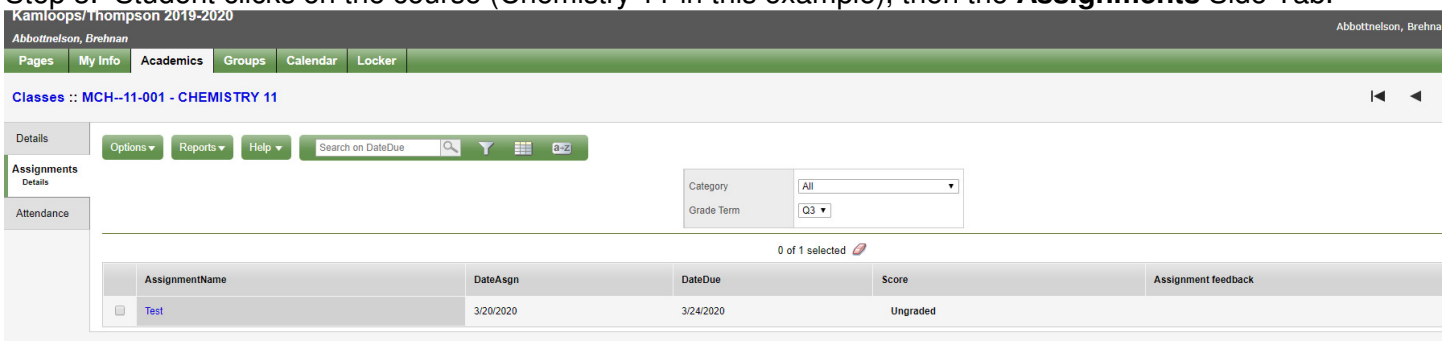
Student Sumbission of Work for Assessment

Part 2 – Student Submit(s) Assignment

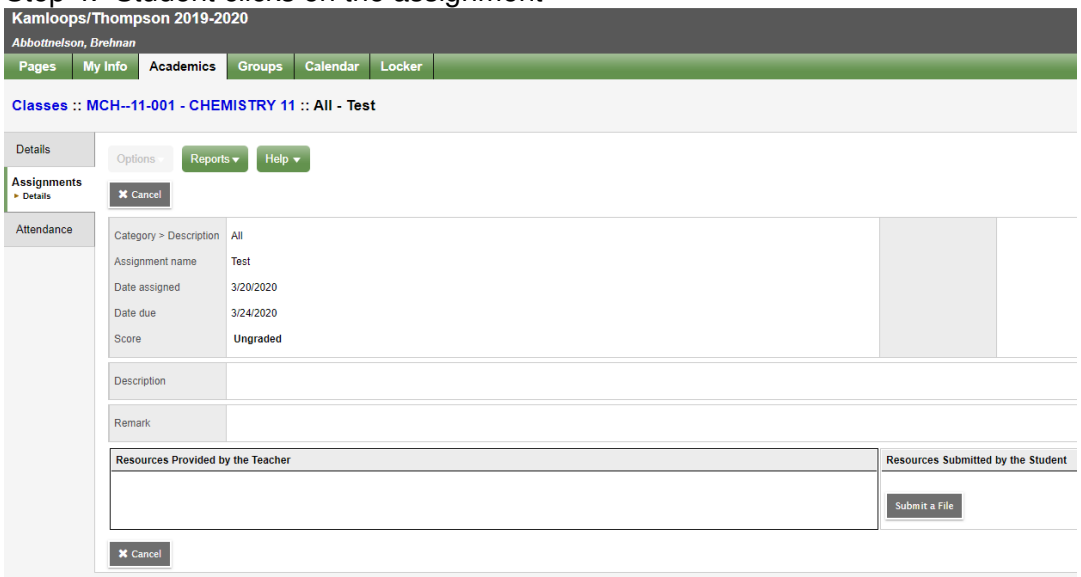
Step 1. Student Logs into MyEd BC
Step 2. Student Navigates to Student Academics Top Tab



Step 3. Student clicks on the course (Chemistry 11 in this example), then the **Assignments** Side Tab.



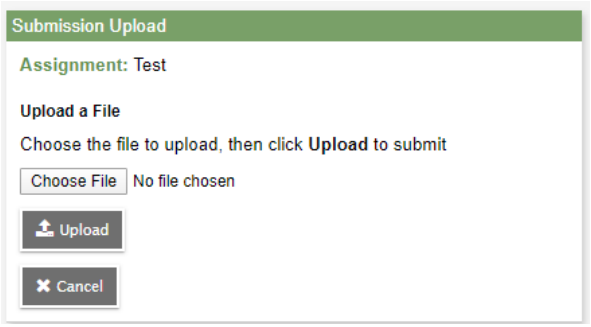
Step 4. Student clicks on the assignment



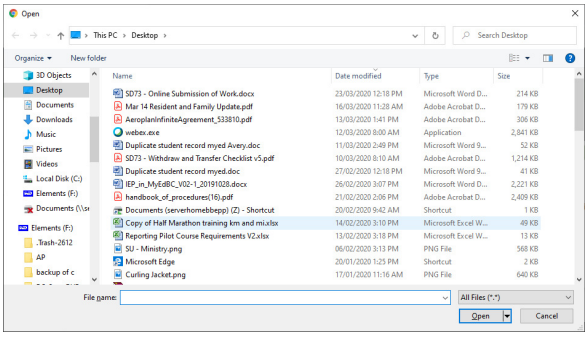
Student Sumbission of Work for Assessment

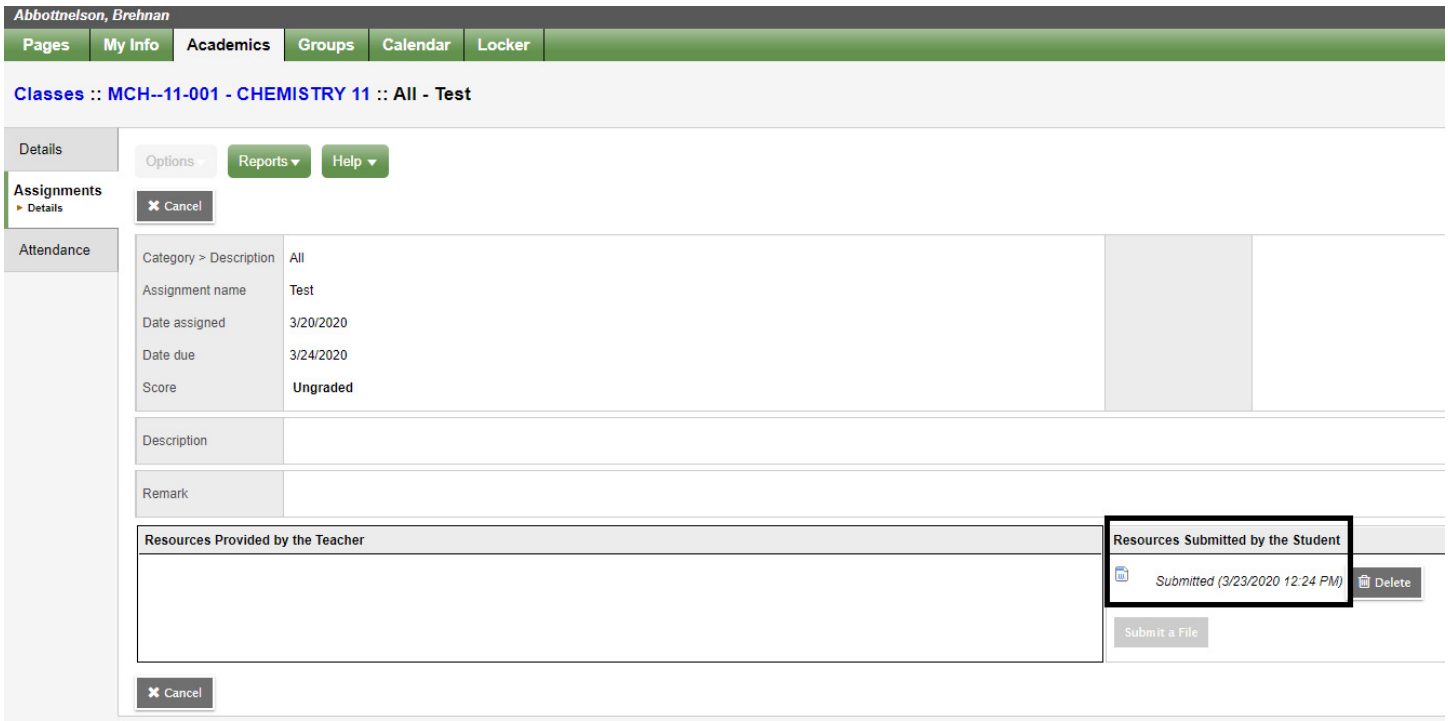
Step 5. Upload the file (Choose file, Select file, Click Upload Button

Click choose file



Select the file

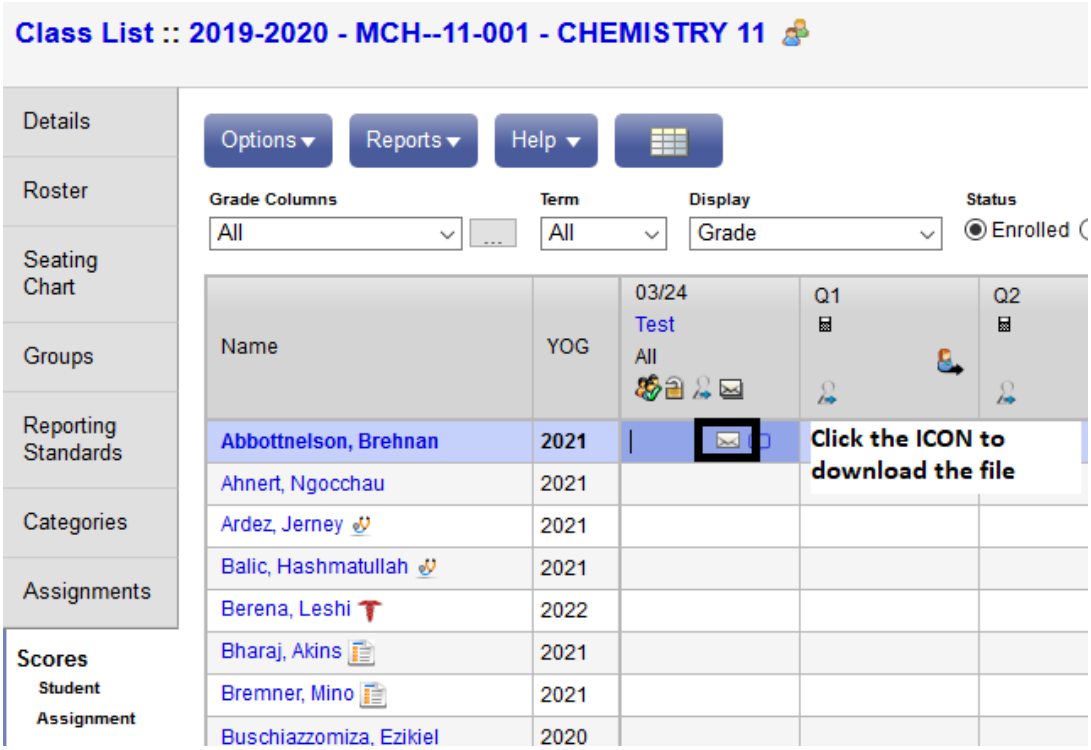
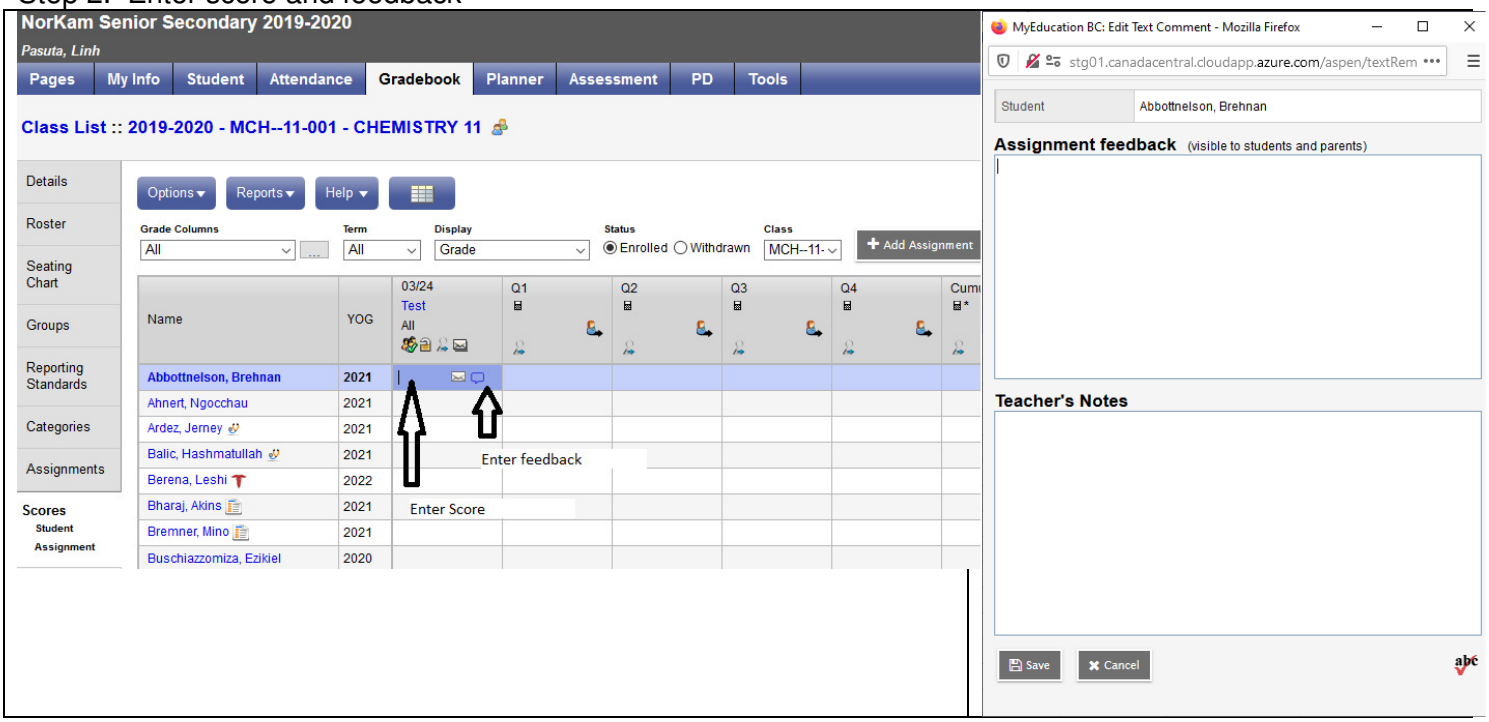




Student Sumbission of Work for Assessment

Part 3. Teacher Marks Assignment

Step 1. Click on the envelope icon. The file downloads as a ZIP file. Once on your desk top you can open the file.



Step 2. Enter score and feedback