



Finding Course Sections

In some cases, teachers are asked to enter Term marks for classes that have already completed or they were TTOCing for a period of time. Thereby the courses may not be viewable in the PAGES top tab. In order to "view" the classes for mark entry, the teacher needs to change settings.

1. Click Gradebook top tab.

2. Click the filter (funnel icon)

3. Change the filter to:

a. This Year's Classes to see all of the courses for the year

b. Covering Classes to see courses that you are TTOCing for and doing Mark Entry

BRITISH COLUMBIA MyEducationBC South Kamloops Secondary 2015-2016 Cedar, Inna

Change View Select School Select Teacher

Pages My Info Student Attendance Gradebook Planner Assessment PD Tools

Options Reports Help Search on Term

Class List 0 of 5 selected

TTOC doing MARK ENTRY would click here or a teacher teaching a course for another teacher

All courses for this year

Course	Description	Classrm	Schedule	Term	Categories only
MFR-09-003	FRENCH 9	K211	1(1) 2(4) 3(3) 4(2)	S1	Categories only
MDRG-10-004	DRAMA 10: GENERAL	K135	1(3) 2(2) 3(1) 4(4)	S1	Categories only
MDR-09-004	DRAMA 9	K135	1(3) 2(2) 3(1) 4(4)	S1	Categories only
MDR-09-005	DRAMA 9	K135	1(4) 2(3) 3(2) 4(1)	S1	Categories only
MDRG-10-005	DRAMA 10: GENERAL	K135	1(4) 2(3) 3(2) 4(1)	S1	Categories only

Manage Filters...
 Current Classes
 Covering Classes
 This Year's Classes
 Last Year's Classes
 All Records

4. Click on the blue hyperlink (course code) and then the Scores side tab to enter the Gradebook and complete the mark entry process.