

Registering Students without Student Locator

The student locator tool, designed to identify whether students were in BCeSIS or MyEducation BC, is being disabled.

The impact is that schools will need to use more traditional methods of identifying if a student is already in one system or the other prior to creating a new student record.

The following suggested steps will help reduce the possibility of creating a duplicate student record:

1. When parents enroll a new student, find out if the student previously attended a BC school.
2. Check the **MyEd BC Schools Conversion Status** spreadsheet, posted at *ISW > District Collaboration* to determine if the student is active in MyEducation BC or BCeSIS.
3. Once this has been determined, contact the identified school to confirm which student information system they are using and that the student is active in their school.
4. Follow the guidelines in the document **MyEdBC - Standards - Transition Scenarios and Standards - Draft v7** to proceed with the registration in accordance with current provincial standards. This document can be found at *ISW > District Collaboration > MyEd BC Standards*.