



Scheduling Students within a Cohort

On the Student Top Tab, Schedule side Tab, we can see student schedules:

When enabled/configured by your school administrator, a team number will appear underneath the student's courses for the term. Ideally the student should be in the same "team" for the year, however students may move between teams (cohorts) from one term to the next.

Scheduling Pop Up

If you need to make a change to the student's schedule that will:

1. Take them out of their team for the term (i.e. both courses move to team 2), let the office know
2. Take them out of their cohort (i.e. one course in the term is in Team 2 and the other is in Team 3), let the office know.

This is important for Cohort Tracking of Students